June 1st, 2014

Dear Parents:

The aim of the notice below is to inform you about the procedures that will be in force for the 2014-2015 school year regarding fee payments.

AGREEMENT BETWEEN PARENTS AND ASA: An agreement signature will be required between the parents of the students and ASA, which will contain the necessary requirements to formalize the relationship between the families and the school.

PROCEDURES:

- This AGREEMENT will be sent with the enrollment registration package of students for next school year, provided that students have met the academic and disciplinary requirements of the Institution. This document will be given to the families of students who meet these conditions in June 2014.
- The AGREEMENT must be signed by both parents regardless of current marital status, or in other cases by the legal guardians.
- INVOICES and PAYMENT BOOKLETS for school fees will be released only to those families who have returned the document properly signed.

PLACES FOR PAYMENT (AQUI PAGO): The 2014-2015 ASA school fees must be paid in the authorized places of the "AQUI PAGO" network exclusively. Attached to this letter you will find a list of locations where you can make the payment of fees.

INVOICES AGREEMENT (HOLDER’S SIGNATURE): School Fees Invoices shall be picked up only by the holder thereof, upon his/her authorizing signature.

DUE DATE OF SCHOOL FEES: The payment booklets for school fees will have a new format that will show THE SOLE DUE DATE FOR EACH FEE.

PAYMENT DELAYS: The charges for payment delays of school fees will continue to be $50 per child per month.

THE AMERICAN SCHOOL OF ASUNCIÓN